

HAMILTON TOWNSHIP

BOARD OF ZONING APPEALS

BOARD MEMBER JOB DESCRIPTION

POSITION: Member of the Board of Zoning Appeals

LENGTH OF TERM: 5 years

RESPONSIBILITIES: The BZA is responsible for reviewing variance requests, conditional uses and challenges to the zoning administrator's decisions on the interpretation of the Hamilton Township Zoning Code.

TIME COMMITMENT: Approximately 5 hours per month

Board of Zoning Appeals

The BZA is responsible for reviewing variance requests, conditional uses and challenges to the zoning administrator's decisions on the interpretation of the Hamilton Township Zoning Code. If you would like more detailed information on the BZA, please refer to Chapter 26 of the Hamilton Township Zoning Code, or view a copy of the Board's Bylaws. Meetings are generally scheduled on Thursdays, as needed.

Hearings are conducted at the Hamilton Township Building at 7780 State Route 48, Hamilton Township, Ohio, 45039. All meetings begin promptly at 7:00PM. Copies of the application for an appeal are available on-line. If you download an application from this website, please also download a copy of the findings-of-fact.

Members

The Hamilton Township Board of Zoning Appeals (BZA) is comprised of five members and one alternate member. Each member is appointed by the Trustees for a staggered term of five years.

To Apply: Applicants must complete and return a Hamilton Township application, a current resume, a copy of your valid Driver's License, and any other pertinent certifications to the Human Resources office or via email [at kkrieger@hamilton-township.org](mailto:kkrieger@hamilton-township.org). The deadline to apply is October 31, 2021 at 12 noon.

Applications can be obtained online at www.hamilton-township.org or by calling (513) 683-8520 and speaking with Kellie Krieger, Human Resources Manager or emailing her at kkrieger@hamiltontownship.org.